

HONEYWELL SCHOOLS

Parents Teachers and Friends Association

Minutes of the Honeywell Schools PTFA meeting held on Wednesday 20 January 2010

Attendees:

Celine Ladure - Nursery
 Victoria Davies – Nursery
 Eugenie Vanoye – Nursery
 Rowan Conduit - Nursery
 Victoria Wallop – Mango
 Louise Sherrington – Palm
 Bairbre McKendrick – Beech
 Sadia McEvoy – Beech
 Carolyn Bowes – Cherry
 Suzy Heney - Cherry
 Megan McEwan – Holly
 Alice Bayly - Apple
 Brownyn Fyfe – Papaya
 Louise Rooney - Papaya

Kingsley James – 3W
 Tina Martin – 4B
 Ginny Sackur – 4B
 Janine Coulthard – 4S
 Karen di Lorenzo – 4W
 Michaela Archerd – 5EM
 James Cunningham – 5JD
 Paula Talpaert – 6Q
 Miranda Griffin – 6R

Kingsley James- Governor
 Duncan Roberts – Headteacher

Rosemarie Quinn – Co-Chair
 Claire Mickley – Co-Chair
 Mark Horley – Treasurer
 Liz Giannopoulos – Secretary

Apologies:

Jane Neal – Headteacher

1.	Welcome and Thanks	Action
	<p>RQ welcomed attendees and thanked the volunteers who had organized events so far this term:</p> <ul style="list-style-type: none"> • Shopping evening in November - Pip Michiels and Lisa King. • Linda and Diana Christmas Wrapping Paper Sale • Christmas Bazaar – Liz Giannopoulos and Emily Hale and their team • Film Night – Rob and Wendy Howarth • Children’s Discos – DJ Rick Woollard • Christmas Trees –James Cunningham, Libby Lygoe, Melissa Hood and 5JD volunteers • Christmas Tree in Infant Playground – James Cunningham for supplying it and Pip Michiels and Bianca Rowan who helped to decorate it • Christmas Cards – Rebecca Byrne • Tea Towels - Corinne Cunningham 	
	<p>Treasurer’s Report</p> <p>MH reported money raised from fundraising events for the second half of last term:</p> <ul style="list-style-type: none"> • Bazaar - £6,500 • Christmas Trees – £2,100 • Christmas Cards - £1,000 <p>Once the final figures are confirmed for the other events the updated accounts will be distributed.</p>	MH
	<p>Forthcoming events</p> <ul style="list-style-type: none"> • Tuesday 9th February – Film Night: An Education – letter and tickets will be distributed next week. • Friday, 19th March - Quiz Night. Tables will be allocated by ballot as in previous years • Female Safety Awareness Evening – hopefully after half term • Year 5 and 6 quiz night – in May 	
	<p>Class Fundraisers</p> <ul style="list-style-type: none"> • Friday, 12th February – Valentines Cake Sale organised by 4S – everyone to bake and buy please • Saturday, 27th March – Bike Sale organised by Mango Class. They are asking for second hand bikes and scooters which will be sold to make money for the school. Bike maintenance and cycle safety awareness also to be considered. • LG to contact local Safer Neighborhood Team re running cycle safety awareness session. 	LG

<p>Claire Mickley Co-chair 020 7223 9204 claire_mickley@yahoo.co.uk</p>	<p>Rosemarie Quinn Co-chair 020 7223 8227 roe.q@hotmail.co.uk</p>	<p>Liz Giannopoulos Secretary 020 7801 0284 liz.giannopoulos@btinternet.com</p>	<p>Mark Horley Treasurer 020 7228 2680 m_horley@yahoo.co.uk</p>
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	<ul style="list-style-type: none"> Thursday, 1st April – Krispy Kreme sale organize by Maple class Friday, 14th May – 80s night organized by Cherry Class in the Infant Hall and Roger Bowes will DJ. 8pm-11pm. Thursday, 29th April – Clothes Swapping Party organized by Beech Class. Tickets at £5 entry plus a glass of wine. Everyone swaps clothes of similar value and some designer items are auctioned. Local retailers will be approached to provide raffle items. 	
5.	<p>Volunteers needed</p> <ul style="list-style-type: none"> PTFA Secretary Liz Giannopoulos will be stepping down as PTFA Secretary at the end of this academic year. The role involves arranging agendas, minuting meetings, co-ordinating PTFA information and class lists, sending out the weekly newsletters and updating the website as well as general adhoc support to the PTFA chairs. Bug-busting fortnight co-ordinator. Ginny Sackur did it last year. The role involves sending out letters, ordering nit combs, counting into bags for each class (Nursery and Reception only) and arranging for signs and letters to go out. Walk to School Week Co-ordinator Dates are provided by the council, usually in May. The role involves organizing a team of volunteers to give out stickers and ribbons at the school gates each and arranging posters and letters to publicize the event. Year 5 & 6 Quiz Night Co-ordinator Friday, 7th May 6pm-7pm. The role involves setting the questions and organizing the evening (setting up the tables, providing pencils etc).A team of people is needed to mark/ score them. Miranda Moreno volunteered to co-ordinate the quiz. Pop Idol/ Honeywell's Got Talent Co-ordinator The role involves organizing the auditions, publicizing the event, arranging the final at the summer fete and organizing the judges for the final. <p>LG to update the website with the volunteers list and send round a separate e-mail to class reps.</p>	LG
6.	<p>Sponsorship Opportunities for local businesses</p> <p>The PTFA Committee has identified more sponsorship opportunities for local businesses via the website, film night, Sting and other events.</p> <p>LG will update the website with sponsorship opportunities.</p>	LG
7.	<p>Suggestion Box</p> <p>Class Reps were reminded to put suggestions for spending opportunities and event ideas into the PTFA Suggestion Box in the school office.</p> <p>Suggestions were made about cleaning the outside of the building, renewing the junior playground mural and improving the plants and seating provision in the playgrounds.</p>	
8.	<p>AOB</p> <p>Following on from the feedback in the last meeting the newsletter has been redesigned. We are still experiencing some problems, particularly with those using web-based e-mail and LG is working to resolve these. In the meantime, the e-mail now includes a direct link to the newsletter on the website.</p>	
15.	<p>Date of next meeting – Wednesday, 17th March, 7.30pm, Staff Room</p>	

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