

HONEYWELL SCHOOLS

Parents Teachers and Friends Association

Minutes of the Honeywell Schools PTFA meeting held on 19 January 2011

Attendees:

Julia Clacher- Holly
Jo Goddard- 3K
Eugénie Vanoye
Caroline Overton – 6DW
Ginny Sackur – 5JW
Juliette Rohde – 4H
Alice Bayly - 3K
Wendy Howarth – Cherry
Helen Gueterbock - 3W
Marielle Albers - Papaya
Jenn Athill - Mango
John Athill – Mango
Carolyn Bowes – Mango

Penny Smith – 6R
Marie-Alice Leclezio -4SB
Charlotte Mellis – 4SB
Bronwyn Fyfe – 3W
Mandy James - 6B
Marina Dempster - Willow
Rachel Pearson – 3J
Vanessa Coleman -3J
Annie Clemenger 3J
Justine Aspey 4W
Bupp England 4W
Victoria Davies – Palm
Sally Uren 5EM

Duncan Roberts –
Headteacher
Jane Neal - Headteacher
Kingsley James - Governor

Claire Mickley – Co-Chair
Jennifer Bath – Co-Chair
Mark Horley – Treasurer
Meagan Leggett – Secretary

1.	Welcome and Thanks	Action
	<p>JB welcomed everyone to the meeting and thanked the many volunteers who had organised events since the last meeting:</p> <ul style="list-style-type: none"> • Call My Bluff Wine Evening – Willow Class • Open Mornings – many volunteers from across the school • Sportswear Sale – 6R • Shopping Evening – Pip Michiels and Lisa King • Christmas Tree – donated and decorated by Bianca Rowan • Christmas Bazaar organisers – Polly Edmunds, Bronwyn Fyfe and Jenn Athill • Nativity Refreshments – Ann Devlin and Annie Clemenger • Christmas Parties and Discos – many parent volunteers and DJ Rick Woollard • Krispy Kreme Cake Sale – Mango class • Reception Cinema afternoon – Palm class 	
2	<p>Treasurer's Report</p> <ul style="list-style-type: none"> • MH reported money raised from fundraising events since the last meeting: • Call My Bluff wine evening, £1400 • Sportswear Sale £340 • Shopping Evening £1,100 • Christmas Bazaar £4700 • Krispy Kreme cake Sale £285 • Reception Cinema Afternoon £450 • Christmas Trees etc £2135 <p>When combined with the funds raised from other events held earlier in the term (discussed at previous meetings) and from ongoing fundraising activities, the total money raised in the first term is in excess of £15k. The most significant of these include Abel and Cole, which has raised £1100 so far, Honeywell merchandise which has raised £1000 so far, and Christmas cards, which raised £1000. We are on track to donate £2000 per class for the reading areas which is the focus of this year's fundraising efforts. £16,000 has been distributed to the schools to enable them to get started on 4 classes in the Infants and 4 in the Juniors.</p>	

<p>Claire Mickley Co-chair 020 7223 9204 claire_mickley@yahoo.co.uk</p>	<p>Jennifer Bath Co-chair 07788660707 jenniferbath@live.com</p>	<p>Meagan Leggett Secretary 020 8763 8826 meaganandjon@f2s.com</p>	<p>Mark Horley Treasurer 020 7228 2680 m_horley@yahoo.co.uk</p>
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3.	<p>Forthcoming Events</p> <ul style="list-style-type: none"> • Valentine Cake Sale, being run by 4SB, Friday 11th February • Quiz Night, Friday 18th March,- letters will be sent out before half term break. If too many applications are received, tickets will be allocated by lottery • Promises Auction 20th May – Amanda Edgcumbe and Liz Wakefield are organising this event which raised approx £15k when it was last held in 2009 • The car boot sale previously held in May has been deferred to September 2011 	
4	<p>Volunteers Required</p> <ul style="list-style-type: none"> • Bug Busting Co-ordinator – Bugbusting is an annual initiative run over two weeks before Easter. The co-ordinator is responsible for timetabling, arranging for letters to be sent out in bookbags, managing distribution of combs to Nursery and Reception children, and publicising the event. • PTFA Treasurer - after three years in the role, Mark Horley will be stepping down at the end of this school year. The aim is to identify a successor in this term, so that a handover can take place in the summer term. Please contact Mark Horley for more information. • PTFA Co-Chair – Claire Mickley will also be stepping down at the end of this school year, interested volunteers should contact Claire/Jen for more information. 	
5	<p>Class Fundraising Events</p> <ul style="list-style-type: none"> • Second Hand Book Sale-to be run by 6DW in the second half of this term, possibly early April • Cake Sales – Classes needed to run the last three cake sales of the year in April, May and July • Second Hand Clothes Sale being run by Year 3. Details to follow. 	
6	<p>Book Donations</p> <ul style="list-style-type: none"> • Unwanted Christmas gifts – A box will be available in the office area to drop off new books which may have been unwanted or duplicate Christmas gifts. These books will be used in the libraries and classrooms. • Amazon Donations – The Amazon wish list has been very successful with 51 books donated to the Infants and 67 books donated to the Junior School so far. 	
12	<p>AOB</p> <ul style="list-style-type: none"> • Honeywell Gear -Alice Bayly informed the meeting that Honeywell gear is selling well, particularly Hoodies, via informal promotion through email. Alice will look into personalisation and spreading the word via class emails. • Honeywell Merchandise – Marie-Alice Leclezio said that there is a considerable stock of tea towels remaining. It was agreed that the tea towels and Honeywell cookbook will be sold at other events. Specifically the cake sale in February and at class coffee mornings. Class reps should contact Marie-Alice Leclezio or Charlotte Mellis. • Christmas Bazaar Feedback Forms – the Bazaar team are still looking for feedback from many classes. • Just Giving – Mark Horley reminded the meeting that the Just Giving site is live for anonymous donations. 	
13	<p>Date of Next Meeting</p> <p>Wednesday 23rd March 2011, 7.30pm</p>	

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