

HONEYWELL SCHOOLS

Parents Teachers and Friends Association

Minutes of the Honeywell Schools PTFA meeting held on

23 March 2011

Attendees:

Liz Wakefield – 3W
 Amanda Edgecumbe 5EG
 Bianca Rowan – 5EG
 Humprey Waterhouse - 5EG
 Claire Nicholls – 4H
 Jo Goddard- 3K
 Eugénie Vanoye - Mango
 Ginny Sackur – 5JW
 Alison Ashton Papaya
 Charlotte Hucker - Maple
 Wendy Howarth – Cherry
 Marielle Albers - Papaya

Marie-Alice Leclezio -4SB
 Charlotte Mellis – 4SB
 Mandy James - 6B
 Vanessa Coleman -3J
 Justine Aspey 4W
 Victoria Davies – Palm
 Pip Michiels 3W

Duncan Roberts -Headteacher
 Jane Neal - Headteacher

Claire Mickley – Co-Chair
 Mark Horley – Treasurer
 Meagan Leggett – Secretary

Apologies

Jennifer Bath – Co-Chair

1.	<p>Welcome and Thanks</p> <p>CM welcomed everyone to the meeting and thanked the volunteers who had organised events since the last meeting:</p> <ul style="list-style-type: none"> • Yrs 5 & 6 Quiz: Miranda Moreno, Mr Roberts, and other parent markers • Valentine’s cake sale: 4SB • Quiz Night: Alice and Roger Bayly, Susi and James Dunn, Charlotte and James Gilmour, Emma and Martin Smith • Bug Busting: Annie Clemenger and Annie Bonney 	Action
2	<p>Treasurer’s Report</p> <p>MH reported profits from fundraising events since the last meeting:</p> <ul style="list-style-type: none"> • Krispy Kreme sale for Year 6 yearbook £479 • Valentines day cake sale £360 • Reception cinema event £458 • Quiz night £2770 • The Giving Machine internet shopping £374 to date • The PTFA’s Just Giving page has recently been set up. Direct, anonymous, tax-efficient donations can be made via this website. http://www.justgiving.com/honeywellschools MH is keeping the PTFA’s Just Giving subscription under review to ensure that the donations levels can sustain the fees. 	
3.	<p>Cake Sales</p> <ul style="list-style-type: none"> • CM stressed that all cakes provided for cake sales should be nut-free. • In response to a question about the number of Krispy Kreme sales, CM confirmed that Krispy Kremes are sold at the Christmas Bazaar and Summer Fete (along with a number of other food options) and also at 2 after school sales per year (one for the Year 6 yearbook and one at Christmas instead of a traditional cake sale). After school cake and sweet sales are limited to one per half term. It was agreed to keep a close eye on the number of Krispy Kreme sales. Previous year’s healthy eating fundraisers have also been successful and popular and these will be encouraged as an alternative to Krispy Kremes. 	

<p><i>Claire Mickley</i> Co-chair 020 7223 9204 claire_mickley@yahoo.co.uk</p>	<p><i>Jennifer Bath</i> Co-chair 07788660707 jenniferbath@live.com</p>	<p><i>Meagan Leggett</i> Secretary 020 8763 8826 meaganand_jon@f2s.com</p>	<p><i>Mark Horley</i> Treasurer 020 7228 2680 m_horley@yahoo.co.uk</p>
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4.	Forthcoming Events <ul style="list-style-type: none">• Summer Fete 25 June. Bianca Rowan provided an update. A meeting will be held for individuals interested in helping with parts of the fete organisation, such as the raffle, decorations, obtaining sponsorship, competitions, merchandising etc. Meeting details to follow.• Promises Auction 20th May – promises are being submitted but more are still needed. Tables are still for sale and volunteers are needed to act as runners on the night.• Bug Busting: 21 March – 2 April. The first of four bugbusting sessions has been completed. The next is on Friday 25th March.• Easter Cake Sale: Thursday 7 April, being run by Papaya class.• Second Hand Children's Clothes Sale: This event is being run by Year 3 on Thursday 12 May (9-10.30am) and Friday 13 May (3-4.30pm). Clothes can be dropped off in the playgrounds in the last week before the Easter holidays (4-8 April) and the after the holidays from Wednesday 27 April to Wednesday 10 May.• Walk to School Week: This week is planned for 16-20 May – ribbons and stickers will be handed out each morning before school.	
5	Volunteers Required <ul style="list-style-type: none">• Sound Engineer: needed to run the PTFA's sound equipment at the Pop Idol competition at the summer fete, and at other events throughout the year.• PTFA Treasurer - Some interest has been expressed, but no appointment has been made yet. The job description will be posted on the PTFA website.• PTFA Co-Chair – Claire Mickley will also be stepping down at the end of this school year, interested volunteers should contact Claire/Jen for more information. A job description will be posted on the PTFA website.	
6	Class Fundraising Events <ul style="list-style-type: none">• Ebay auction – 4H are running this class-based fundraiser which is currently underway. MH/4H will look into possibility of reduced ebay fees for charities.• Summer event: any individual, team or class interested in running a summer event should contact Claire or Jennifer. Possible ideas include a race night, barbecue, but all ideas are welcome.	
7	Date of Next Meetings <p>Wednesday 11 May 2011, 7.30pm, Wednesday 15 June 2011, 7.30pm</p>	

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